

GAVILAN COLLEGE CURRICULUM MEETING
Monday, April 28, 2008
2:30 p.m. BU 118

MINUTES

In Attendance: S. Carr, E. Crook, S. Dodd, B. Donovan, V. Krimsley, B. Lawn, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, J. Olivas, R. Perez, L. Tenney, D. Van Tassel, D. Young, D. Stone
Guest: D. Clabaugh

I. Call to Order

The meeting was called to order at 2:38 pm by Susan Dodd.

II. Agenda Adjustments

Add discussion on Library Verification to end of agenda.

III. Approval of Consent Agenda

A. Minutes of April 14, 2008

B. MODIFICATION TO EXISTING COURSE – FORM C

1. CSIS 5 C++ Scientific Programming
2. CSIS 44 C#.NET Programming
3. CSIS 84 JavaScript Programming
4. CSIS 151 Introduction to XML Authoring
5. ECON 10 Fundamentals of Economics
6. CD 9 Child Health/Nutrition and Safety
7. CD 160 Child Care First Aid and CPR

MSC (J. Olivas/E. Crook) **Vote:** unanimous

IV. Curriculum

A. New Business

1. NEW COURSE PROPOSAL – FIRST READING

- a. ENGL 748 Development of Writing Skills
No discussion.

MSC (D. Young /J. Maringer) **Vote:** unanimous

2. NEW COURSE PROPOSAL – SECOND READING

- a. CARP 201 Worker Safety and Tool Skills
- b. CARP 202 The Apprentice Carpenter and the Trade
- c. CARP 203 Construction Math and Introduction to Working Drawings
- d. CARP 204 Foundations and Floors
- e. CARP 205 Residential Blueprint Reading
- f. CARP 206 Structural Framing
- g. CARP 207 Form Detailing, Construction, and Erection
- h. CARP 208 Exterior Finish
- i. CARP 209 Blueprint Reading – Commercial and Industrial

Sherrean, the curriculum has been formatted into Gavilan's forms but it is a part of the Carpenter's Union Training Program. A total of 17 units for approval here and more will come later with possible certificate and degree programs.

MSC (E. Crook/D. Young) **Vote:** approved, with one abstention

j. CD 219 Spanish Introduction to Child Development and Education Studies

MSC (D. Young/E. Luna) **Vote:** unanimous

3. MODIFICATION TO EXISTING COURSE – FORM C

a. GUID 250 Supervised Tutoring

Purpose – to continue to collect FTS in the Tutoring Lab for this course which is taught by a faculty member. The Technical Review Committee believes the SLO's are not quite what they should be. Susan met with Gary Cribb on how to complete the form and Sherrean will meet with Gary to assist in cleaning up details. This item was pulled from the agenda and will be brought back after revising the SLO's.

b. PE 11A Fundamentals of Baseball

c. PE 11B Fundamentals of Baseball

d. PE 12A Fundamentals of Football

e. PE 12B Fundamentals of Football

f. PE 17 Golf

g. PE 19 Badminton

h. PE 31 Archery (course reinstatement/reactivation)

i. PE 62 Yoga

MSC (D. Van Tassel/J. Maringer) **Vote:** unanimous

4. PROPOSAL FOR NEW DEGREE/CERTIFICATE PROGRAM – FORM G

a. Spanish Early Childhood Education – Certificate of Proficiency

MSC (D. Van Tassel/D. Young) **Vote:** unanimous

V. Agenda Adjustment - Discussion

1. Library/Textbook Verification – 3 methods: Librarian, publisher, “do-it-yourself” by checking grammar and spelling in MS Word (which is only good up to grade 12). Library uses Fry’s scale for determination – goes up to grade 15-16. Alternative – cite usage by another college or university.
2. Library resources – double-check with Library so they can make sure resources are available for new or revised courses.
3. Susan asked committee to think about discussion topics for Fall Semester.
3. Victor suggested the need for a process for getting the programs approved by the Board to the Chancellor’s Office. The program application should be written by the Department Chair with assistance from the Dean. Some have slipped through the cracks – we have programs in the catalog not appearing on the Chancellor’s List. We also need to use the forms provided by the Chancellor’s Office – Susan suggests a training session on the forms and the process. Victor will provide this at the next meeting. Counselors will need to know when this approval is official in order to best serve student needs and structure Ed Plans. Victor can create an administrative process for approval notification. These are also available for viewing on the Chancellors website.

VI. Adjournment

At 3:20 pm by consensus.

Distribution:

S. Au-Yeung, K. Bedell, D. Besson-Silva, S. Carr, E. Crook, S. Dodd, B. Donovan, R. Hannon, R. Hernandez, V. Krimsley, B. Lawn, R. Lee, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, J. Olivas, J. Parker, J. Pruitt, A. Rosette, C. Salvin, J. Stewart (ASB Representative), L. Tenney, D. Van Tassel, E. Venable, D. Young, G. Cardinalli, K. Day, M. Cortes, T. Newman, O. Magana, A. Oropeza, C. Starr, D. Stone